

TYAD 56-3

Department of the Army
Headquarters
Tobyhanna Army Depot
Tobyhanna, PA 18466-5079

*TYAD Regulation No. 56-3

30 May 2001

Surface Transportation

EXAMINATION AND TESTING FOR ISSUE OF OPERATORS PERMITS

Applicability. This regulation is applicable to all civilian and military personnel for operation of Army-owned motor vehicles and equipment.

Decentralized Printing. Activities of this installation are authorized to locally reproduce this regulation.

Supplementation. Supplementation of this regulation and establishment of local forms are prohibited unless prior approval is obtained from Tobyhanna Army Depot (TYAD), ATTN: AMSEL-TY-EL-Q, Tobyhanna, PA 18466-5079.

Suggested Improvement. The proponent agency of this publication is TYAD. Users are invited to send comments to TYAD, 11 Hap Arnold Boulevard, ATTN: AMSEL-TY-EL-Q, Tobyhanna, PA 18466-5079.

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FOR THE COMMANDER:

Official:

KURT WEIDENTHAL II
Colonel, Ordnance
Commanding

//signed//
MARY GRACE E. WASHO
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*This regulation supersedes TYAD Regulation No. 56-3, dated 30 October 1997, including all changes.

TAB 2

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1. Purpose. This regulation establishes procedures for the selection, testing and licensing of personnel for operation of Army-owned motor vehicles and equipment.

2. References.

- a. AR 385-10, Army Safety Program.
- b. AR 600-55, Motor Vehicle Driver-Selection, Testing, and Licensing.
- c. FM 21-305, Change 1 and 2, Manual for the Wheeled Vehicle Driver.
- d. TB 600-1 and TB 600-2, Procedures for Licensing Operators of Equipment Managed by the U.S. Army Mobility Equipment Command.

3. Definitions.

- a. Motor Vehicle. A vehicle which is self-propelled and designed for over-the-road operation.
- b. Materiel Handling Equipment. Forklifts (gas, electric, and diesel), warehouse tractors, and warehouse cranes.
- c. Construction Type Equipment. Tractors (wheeled or tracked), front loaders, scrapers, rollers, sweepers, earth augers, chain saws, ditching machines, rock crushers, concrete mixers, and vibrating tampers.

d. Heating and Cooling Equipment. All sizes and capacities of air conditioning and refrigeration units powered by liquid fuel engines.

e. Pumping Equipment. All pumps 55 GPM and above when powered by a gasoline or diesel engine.

f. Air Compressors. All pressures 5 CFM and above.

g. Electrical Power Generating Equipment. 1.5 KW and above.

4. General.

a. Standard driver permits will be valid for a period of four years. Holders of State Operator licenses are authorized by the Commander to operate commercial design (non-tactical) vehicles under 10,000 pounds gross weight. Military and civilian two, three, and four-wheeled vehicles powered by motorcycle type engines, mopeds, the M151 truck series, and the Combat Utility Cargo Vehicle (CUCV) are specifically excluded from this authorization, reference AR 600-55.

b. Those persons whose job classification regularly requires operation of motor vehicles, MHE, cranes, and engineer equipment are required to take annual physicals.

c. Incidental operators are required to fill out physical fitness inquiry, OF Form 345, Physical Fitness Inquiry for Motor Vehicle Operators.

d. All operators are required to possess a valid state drivers license prior to being licensed to operate Army motor vehicles.

e. Operator testing and licensing procedures for self-propelled vehicles and equipment will conform to the requirements contained in AR 600-55 and TB 600-1. The Motor Vehicle Driver Section Battery II, physical evaluation measures, and driver performance tests will be used.

f. Driver training in administrative motor pools normally will not include basic instruction, basic instruction will be administered by the individual's assigned activity.

g. License renewals will be accomplished after an examination of the driver's qualification record, administration of prescribed physical evaluation measures, and a road test when deemed necessary.

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h. The road test will be administered on the most complex or largest vehicle which the applicant will operate.

i. Applicants who fail to meet the physical requirements will be referred to the installation medical officer for evaluation.

j. Operators of any vehicles or equipment listed under paragraph 3 above are required by regulation to possess current operator permit, OF 346, U.S. Government Motor Vehicle Operator's Identification Card, for the type of vehicle or equipment they are required to operate.

k. An operator's permit may be revoked or suspended by the Depot Commander or his designated representative for cause at any time. It will not be restored until the operator involved is fully qualified through re-examination and evaluation.

l. Traffic citations and vehicle accidents will be recorded on DA Form 348, Equipment Operator's Qualification Record. Points will be assessed to the vehicle operator's civilian license if he/she is involved in a driving violation while operating a Government vehicle.

m. Duplicate permits may be issued to replace those lost, damaged, or stolen. Verification of the driver's qualification is required before issuance of duplicates.

n. A driver may retain his valid operators permit upon reassignment; however, his qualification will be reviewed to determine advisability of continuing permit without re-examination. Prior to entry on driving duty, drivers will be instructed in local traffic regulations and operating procedures.

o. A road test will be administered after each accident when investigation determines action is warranted, i.e., such as at fault, contributory negligence, or when Chief, Mobile Equipment Maintenance and Operations Division (MEMOD) and/or supervisor determines it is in the best interest of the depot.

p. It is mandatory for a driver to notify his supervisor that medication is being taken which could affect his driving ability. Federal law requires all drugs, prescriptions, and non-prescriptions to be labeled if the drug may cause drowsiness.

q. Vehicle operators are covered under a government insurance plan for injury and/or damages incurred if involved in an accident under the following conditions:

(1) The operator is driving a government vehicle to perform official duties.

(2) The operator is not found to be negligent (e.g., speeding, violating traffic laws, etc.).

5. Policies.

a. Operators involved in vehicle accidents will be required to report to the Health Clinic immediately following the accident, at which time they will be given a physical examination to determine if they are mentally and physically fit to drive a motor vehicle. They will then be required to report to the testing section for further evaluation, i.e., visual, depth perception, and foot reaction time.

b. Newly assigned military personnel will be given the complete test, i.e., Battery II, physical evaluation, and road test, if necessary.

c. A passing score of 108 on the emergency judgement is required for all operators of emergency vehicles.

6. Responsibilities.

a. Chief, MEMOD will supervise drivers selection, training, and licensing.

b. Supervisors of road construction equipment, and special mechanical equipment for which the examiner cannot be expected to be a qualified operator, will forward with the candidate for license, a signed certification that the candidate is a fully qualified operator of the equipment for which they are to be licensed.

c. Supervisors of employees who are required to operate vehicles and equipment as defined in paragraph 3 above are responsible for ascertaining that the employee is properly licensed before being assigned to operate the equipment.

d. Operators are responsible for arranging for renewal of permits before they expire. Operators will be automatically notified 60 days prior to expiration of operators license.

7. Procedures.

a. Requesting activity will:

(1) Submit requests for personnel to be examined for Learner's Permits (limited to 30 working days) or initial

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Operator's Permits by memorandum to the U.S. Army Health Clinic.

Memorandum requesting a physical and drivers examination will be addressed to the U.S. Army Health Clinic listing the employee's name, SSN, work section, cost center, and type of equipment to be operated. The Health Clinic will forward the memo to MEMOD indicating the employee is/is not medically cleared for a Motor Vehicle Operators License.

(2) The Learner's Permit authorizes training of non-licensed depot personnel to operate government-owned equipment. Training will be by on-the-job method.

(3) Provide on-the-job training for trainees who possess a Learner's Permit.

(4) For special equipment, forward certification that operator is a fully qualified operator of the equipment he is to be licensed to operate.

b. Motor Vehicle Equipment Examiner will:

(1) Receive request for licensing of candidate.

(2) Coordinate with requester as to date and time examination can be given.

(3) Interview candidate to determine experience, possession of a state license, citations, and accident record.

(4) Initiate DA Form 348 and record information from interview, together with test scores and other data.

(5) Administer the Motor Vehicle Driver Selection Battery II which consists of visual judgement test, emergency judgement test, and two hand coordination tests. Enter raw scores and divide by three. The result is the standard score for the complete Battery II.

(6) Conduct physical evaluation test which consists of visual acuity, field of vision, depth perception, color perception, foot reaction time, and hearing test. Enter physical evaluation results on DA Form 348.

(7) Prior to road test, have applicant point out locations of instruments, emergency equipment location and use, perform before operations check of vehicle, and dry run on controls. Enter results on DA Form 348.

(8) Observe action of candidate during road test.

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(9) Place tally mark after each error on DA Form 6125, Road Test Score Sheet. At the completion of road test, total all tally marks and subtract from 100. Candidate for permit to operate MHE will be required to demonstrate proficiency on the type of equipment he is to operate in accordance with TM 743-200, Chapter 8. Enter road test score on DA Form 348.

(10) Counsel the examinee on weakness observed during road test, and advise him in what areas he needs further practice or training. This will be done regardless of whether or not he passes the road test.

(11) Orientate examinee on forms applicable to vehicle use (AMC Form 2205, Mobile Equipment Utilization Record; DA Form 2404, Equipment Inspection And Maintenance Worksheet; SF 91, Motor Vehicle Accident Report; DD Form 518, Accident Identification Card), and instructions in local traffic regulations and operating procedures.

(12) Have applicant sign OF 346, U.S. Government Motor Vehicle Operator's Identification Card.

(13) Maintain ledger of all permits issued. Ledger will include the name of person to whom permit is issued, date, type of permit, permit number, and division assigned to.

c. Permits will be completed and authenticated for each type the holder is qualified to drive. Normally a person will be qualified to drive all vehicles of the same chassis type, up to and including those of the weight class of the vehicle on which he passed the performance test. Special characteristics, such as multi-drive, automatic transmission, etc., will be entered on the permit.

d. Permits will be stamped on the front with "Army" and on the back with "light" up to and including 2 1/2 tone, and "heavy" over 2 1/2 ton.

e. Operators permits will be authenticated by Chief, MEMOD and alternate will be Leader, MEMOD.

f. Require supervisors to review with their drivers actively and consistently the requirements of TYAD Regulation 690-27, "Discipline", paragraph 7, "Special Provisions for Operators of Government Motor Vehicles".

g. Supervisors will ensure that driver's performance standards have one critical element which will reflect a performance standard that a driver will be expected to maintain a safe driving record.

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8. Safety Awards. Equipment operators who have had exceptional operating performance and safety records for at least one year are eligible for safety awards under the provisions of AR 385-10, and in recognition of merit, may have "Master Operator" stamped on the permits.